

Mr. Bennis opened the meeting at 4:30pm.

*Pursuant to the Open Public Meetings Act of the State of New Jersey,
adequate notice of this meeting was provided by publication in
The Press and is posted on the bulletin board at City Hall.*

The Common Council of the City of Corbin City reserves the right to consider, discuss
and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda.

Flag Salute

Members present: Mayor Camp, Mr. Bennis, Ms. Rogers and Mrs. Turner

Members Absent: Mr. Russell

Presentation: William McMahon from the McMahon Agency Inc.

To discuss and advise Mayor and Council on the additional \$195 to buy down the deductible from \$20,000 to \$2,500 have a 0% coinsurance penalty is money well spent that is insuring an additional \$67,500 for less than 200.

A motion was made by Ms. Rogers and seconded by Mrs. Turner approving the change to the EPL insurance as stated above. RCV: all ayes

NEW BUSINESS:

- JIF Safety breakfast on February 13, 2014: There will be 5 attendees going.
- Computers and lap top: The Mayor has been in touch with the School Board regarding the purchase of a computer for the CFO and (4) notebooks/lap tops for council in order to go paperless. At this time only the computer for the CFO, in the amount of \$874.00 will be ordered and installed by Mossman's Business Machines. Council mentioned getting a quote from Staples for the notebooks/lap tops.
A motion was made by Mrs. Turner and seconded by Ms. Rogers to purchase the computers for the CFO. RCV: Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes
- School Board rent: Mr. Bennis stated the rent from the School Board will be \$65,000 for 2011, 2012, 2013 and 2014 grand total of \$195,000. The lease agreement is forth coming.
- Block and lot filing system: the Zoning officer has requested a block and lot filing system for all official information i.e. applications, permits, deeds etc. Council has agreed it is a good idea and the clerk will get a price for a (1) lateral, (2) drawer filing cabinet for the February meeting.

OLD BUSINESS:

- Records storage-DocuSafe Records Management: Due to the fact we have had a flood in the records storage room, we need to move forward with getting the records catalogued, removed

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and stored off site. The cost is reasonable and they will forward a quote to get started. It will be a bar code method. They will do a master sheet corresponding with what is in the file boxes so to find the items needed. A motion was made by Ms. Rogers and seconded by Mrs. Turner to move forward with the DocuSafe Records System as presented by DocuSafe.
RCV: all ayes.

PRIVILEGES OF THE FLOOR: **Open:** Motion: Ms. Rogers seconded: Mrs. Turner
Public Comment: None
Close: Motion: Ms. Rogers seconded: Mrs. Turner

MOTION TO ADJOURN:

Motion by Ms. Rogers and seconded by Mrs. Turner at 5:13PM.
RCV: all ayes.

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Kelly Camp, Mayor