

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act pursuant to Public Law 1975, Chapter 231, Said notice has been advertised in the Atlantic City Press, is posted on the bulletin board, the website and electronic sign showing the time and place for the meeting. The Common Council of the City of Corbin City reserves the right to consider, discuss and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda.

Mrs. Kirn re- opened the meeting for the Council portion at 6:21pm.

PRIVILEGES OF THE FLOOR: for agenda items or other comments.

Open: Motion: Mr. Collins and seconded: Mr. Surran

Public Comment: Carol Foster asked the Council members to state their names when voting.

Close: Motion: Mr. Collins and seconded: Mr. Surran

MINUTES:

Minutes of the Council Workshop meeting of December 14, 2020.

Motion: Mr. Surran Seconded: Mrs. Kirn

RCV: all in favor.

Minutes of the Council meeting of December 14, 2020.

Motion: Mr. Surran Seconded: Mrs. Kirn

RCV: all in favor.

Tabled: Executive Session minutes of March 9, 2020.

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by City Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

CLERK'S REPORT: Total collected for the month of December 2020.

\$5,608.97- Treasurer \$0.00-Escrow \$ 00.00-Dog

COLLECTOR'S REPORT: Total collected for the month of December 2020 – \$23,769.39.

CHIEF FINANCIAL OFFICER'S REPORT: for the month of December 2020 in the amount of \$919,423.31.

BUDGET ACCOUNT STATUS: as of January 1, 2021.

GRANT BUDGET ACCOUNT STATUS: as of January 1, 2021

ZONING OFFICER'S REPORT: for the month of December 2020 as submitted.

TAX ASSESSOR'S REPORT: for the month of December 2020 as submitted.

EMERGENCY MANAGEMENT COORDINATOR: No report for the month of December 2020.

ANIMAL CONTROL REPORT: activity for the month of November and December 2020.

SAFETY: JIF Safety report for the Municipal Complex and Parking lot for the 4th quarter of 2020 as submitted.

A motion was made by Mr. Surran and seconded by Mr. Collins to accept the employee's reports as submitted. RCV: all in favor.

PAYROLL REPORT: for the month of January 2021 - \$15,734.00.

Motion: Mr. Surran Seconded: Mrs. Kirn
RCV: Mrs. Kirn-yes Mr. Surran -yes Mr. Collins-yes

The reports above are on file in the Clerk's Office for review.

APPROVAL OF BILLS: for the month of January 2021 - \$64,932.49.

Motion: Mr. Collins seconded: Mr. Kirn
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-abstained

RESOLUTIONS:

- #31-2021 Appointments to the School Board of Estimates for Mayor Schulte and Council President, Mrs. Kirn for 2021.
Motioned: Mr. Collins Seconded: Mr. Surran
RCV: Mrs. Kirn-abstained Mr. Surran -yes Mr. Collins-yes
- #32-2021 Appointment of Mr. Collins as the Alternate School Board of Estimates for 2021.
Motioned: Mrs. Kirn Seconded: Mr. Surran
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-abstained
- #33-2021 A resolution to approve Pro Capital (PC7REO, LLC) renewal for plenary retail consumption license #0106-33-002-012 for licensing years 2020-2021 and 2021-2022. License is currently inactive; under statute N.J.S.A. 33:1-12.39. The petition for relief to renew was approved on December 14th 2020th from Division of ABC.
Motion: Mr. Collins Seconded: Mr. Surran
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes
- #34-2021 A resolution to appoint Mayor Robert Schulte and LaVerne Kirn as contacts for the JIF Employee Practices Liability Attorney Consultation Service
Motioned: Mr. Surran Seconded: Mr. Collins
RCV: all in favor

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- #35-2021 A resolution re-appointing Joanne Siedlecki as the local Registrar for 3-year term required pursuant to N.J.S.A.26:8-1 effective as of January 1, 2021.
Motioned: Mr. Collins Seconded: Mr. Surran
RCV: all in favor
- A resolution to approve the application for Ted Meskers placement of (4) POD(s)/Storage Containers at 121 Aetna Drive. Permit #2-2021 fees of \$25.00 each paid and filed on December 11, 2020.
Note: Tabled need to talk to Wayne, Zoning Officer for more information.
- #36-2021 A Resolution to approve the application for Donald Coughlan on behalf of NJ Retired Peace Officers Inc. for a Clothing Donation Bins placed at 605 Route 50; Permit #1-2021 fees of \$25.00 each paid and filed on December 11, 2020.
Motion: Mr. Collins Seconded: Mrs. Kirn
RCV: Mrs. Kirn-yes Mr. Surran-abstained Mr. Collins-yes
- #37-2021 A resolution to appoint Mrs. Kirn as the JIF Fund Commissioner for 2021.
Motion: Mr. Collins seconded: Mr. Surran
RCV: Mrs. Kirn-abstained Mr. Surran-yes Mr. Collins-yes
- #38-2021 A resolution to appoint Mayor Schulte as the JIF Alternate Fund Commissioner for 2021.
Motion: Mrs. Kirn seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes
- #39-2021 A resolution to appoint Mayor Schulte as the JIF Safety Coordinator for 2021.
Motion: Mrs. Kirn seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes
- #40-2021 A resolution to appoint Mayor Schulte as the JIF Claims Coordinator for 2021.
Motion: Mrs. Kirn seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes
- #41-2021 A resolution to approve the unlimited contract for IT services provided by Barber Consulting Services for 2021 in the amount of \$4,500.
Motion: Mr. Surran seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-abstained
- #42-2021 A resolution to approve the submitted 2021 contract for Mike Kalin Excavating for snow removal in the amount of \$1,100 per plow and \$700 per salting. The plowing will be done only on paved city streets that are wide enough for the equipment to get through.
Motion: Mrs. Kirn seconded: Mr. Surran
RCV: Mrs. Kirn-Yes Mr. Surran-yes Mr. Collins-yes

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#43-2021 A resolution to approve the quote from Stanley Steemer in the amount of \$385.00 to clean and apply protect sealant to carpets in (2) offices, meeting room and foyer. Appointment will be made in April.

Motion: Mr. Collins seconded: Mr. Surran
RCV: Mrs. Kirn-Yes Mr. Surran-yes Mr. Collins-yes

#44-2021 A resolution to approve the Shared Services Agreement between Upper Township and Corbin City for a Conflict Zoning Officer which expires February 11, 2021.

Motion: Mr. Collins seconded: Mr. Surran
RCV: Mrs. Kirn-Yes Mr. Surran-yes Mr. Collins-yes

Note: Leider Landscaping's contract was approved and will officially be awarded at February 8th meeting as previously discussed at December and January meetings.

NEW BUSINESS:

1. Quote from Stanley Steemer in the amount of \$385.00 to clean and apply protect sealant to carpets in (2) offices, meeting room and foyer. Will Schedule an appointment for some time in April. (Resolution #43-2021)
2. Approval of Shared Services Agreement between Upper Township and Corbin City for a Conflict Zoning Officer which expires February 11, 2021. (Resolution #44-2021)
3. Review of the JIF Employee Handbook and Personnel Policies & Procedures Manuals with corrections on Vacation Time staying as it was, also Bereavement Leave kept as it was with 5 days, including significant other as an individual for leave will be adopted at the next meeting.
4. Mrs. Kirn conducted a slide show of the potentially new website. She will be sending the link to all to review on their computers. She is looking for pictures, suggestions, comments and thoughts. This new web site will be secure as the one provided by the County is not. The new address will be www.corbincitynj.com. Mr. Surran asked what Wes our IT guy thinks of this idea; is it the route we should be going? Mrs. Kirn stated yes, he already has the domain and it's not going to cost us anything. Mrs. Kirn and Joanne will be maintaining it and Mrs. Kirn volunteered to maintain even after her term ends.

MAYOR'S APPOINTMENTS:

• **PLANNING/ZONING BOARD MEMBERS for 2021:**

Bob Schulte -Class I 2-year term
Denis Kane – Class IV 4-year term
Kathy Chance – Class IV 4-year term
Open – Class II (employee) 1-year term
Jerry Dougherty (Alternate #1) 2-year term
Joe Kerner (Alternate #2) 2-year term

