

*Pursuant to the Open Public Meetings Act N.J.S.A. 10:4-6 of the State of New Jersey,
adequate notice of this meeting was provided by publication in
The Press and is posted on the bulletin board at City Hall*

Councilman, Mr. Collins called the meeting to order at 7:00 pm.

All stood for the Flag salute.

The Clerk called the roll-

Members present: Mayor Camp, Mr. Bennis, Ms. Rogers and Mr. Collins

Members absent: Mr. Russell, Esq.

Employees present: James Nicola, Beverly Totten and Bernadette Leonardi

Employees absent: none

A motion was made by Ms. Rogers and seconded by Mr. Bennis to approve the minutes of the Council meeting of November 13, 2013. RCV- Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

A motion was made by Mr. Bennis and seconded by Ms. Rogers to accept the following Clerk's report for October 2013, \$6,050.29-Treasurers \$0-Escrow \$85.00-Dog

RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

A motion was made by Ms. Rogers and seconded by Mr. Bennis to accept the following Tax Collector's report for November 2013 amount of \$132,214.07. RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

Chief Financial Officer's report for November was not submitted.

A motion was made by Ms. Rogers and seconded by Mr. Bennis to accept the following Officer's budget report as of November, 2013. RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

Chief Financial Officer's revenue report for November was not submitted.

A motion was made by Mr. Bennis and seconded by Ms. Rogers to accept the Tax Assessor's monthly report for the month of November 2013 as submitted including the added assessments report.

RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

A motion was made by Mr. Bennis and seconded by Ms. Rogers to accept the following Zoning Officer's monthly report for November 2013 as submitted. RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

A motion was made by Mr. Bennis and seconded by Mr. Collins to accept the Animal Control Officer's monthly report for November 2013 as submitted. RCV: Mr. Bennis: yes Ms. Rogers: no Mr. Collins: yes

JIF Safety Inspection report was submitted for the 4th quarter of 2013.

The reports listed above are on file in the Clerks office for review.

Approval of the Bill List: A motion was made by Ms. Rogers and seconded by Mr. Bennis for the approval of the bills in the amount of \$82,338.11 for the month of December 2013.

RCV: Mr. Bennis: yes Ms. Rogers: yes Mr. Collins: yes

ORDINANCE: This ordinance for changing the Peddlers, Hawkers and Vendors ordinance was tabled until January due to elected officials (governing body) changes.

RESOLUTIONS:

#83-2013 Appointing contacts for the employment practices liability helpline (Mayor Kelly Camp/Joanne Siedlecki) for the Atlantic County Municipal Joint Insurance Fund.
A motion was made by Ms. Rogers and seconded by Mr. Bennis.
RCV: Mr. Bennis:yes Ms. Rogers:yes Mr. Collins:yes

- #84-2013 Transfer from Roads and Maintenance: other expenses \$2,000; transfer to Buildings and Grounds: other expenses \$2,000. This resolution also includes is a transfer from Employee Group Insurance in the amount of \$300 to Planning Board other expenses.
A motion was made by Mr. Bennis and seconded by Ms. Rogers.
RCV: Mr. Bennis-yes Ms. Rogers-No Mr. Collins-yes
- #85-2013 Appointment of a Records Custodian (Joanne Siedlecki) and substitute (Beverly Totten) for OPRA requests.
A motion was made by Ms. Rogers and seconded by Mr. Bennis.
RCV: Mr. Bennis-yes Ms. Rogers-yes Mr. Collins-yes
- #86-2013 A resolution approving the renewal of the lease for 2014 from of the Atlantic County K-9 unit.
A motion was made by Ms. Rogers and seconded by Mr. Bennis.
RCV: Mr. Bennis-yes Ms. Rogers-yes Mr. Collins-yes
- #87-2013 A resolution approving the Proposal from Edmunds & Associates for the finance package for the CFO in the amount of \$7,000.
A motion was made by Ms. Rogers and seconded by Mr. Bennis.
RCV: Mr. Bennis-yes Ms. Rogers-yes Mr. Collins-yes

NEW BUSINESS:

- Proposals from Corbin Cities Professionals/Vendors as submitted and listed below. All proposals were reviewed and council decided to pull the lawn maintenance, the position for city engineer and the animal control officer for further consideration due to the fact that we have new bidders. Council will decide at the January 6, 2014 meeting.
 - a. Rick's Cemetery Stone Lettering LLC.(Lawn maintenance)
 - b. Engineering Design Associates (Engineer for Board of Adjustments)
 - c. Heyer, Gruel & Associates (City Planners)
 - d. Schaeffer, Nassar, Scheidegg (City Engineer)
 - e. Fralinger Engineering (City Engineer)
 - f. Richard Russell, Esq. (City Solicitor)
 - g. Ford Scott & Assoc. (City Auditor)
 - h. Robert Merenich Esq. (Solictior for Board of Adjustments)
 - i. Animal Capture & Control Services, Shore Animal Control Services (Animal Control)
 - j. Michael Kalin (Snow removal)
- Appointment of a Records Custodian and a substitute for OPRA requests. (resolution #85-2013)
- Zoning/Code Enforcement officer's memo to Mayor/Council regarding salary increase: Council will consider this increase during the budget process of 2014.
- Speed limit signs for Carl Road: Mr. Bennis will make an assessment and advise how many and placement on Carl Road and Griscom Mill Road.
- Letter from Atlantic County regarding renewing the K-9 lease for 2014. (resolution #86-2013)
- Budget for 2014: Mr. Collins indicated he feels the city is in good shape and may possibly have a tax decrease for 2014.

OLD BUSINESS:

- Storage for records that are not able to be destroyed: this discussion was tabled.
- Proposal from Edmunds & Associates for the finance package for the CFO in the amount of \$7,000. (resolution #87-2013)

REPORT OF OFFICIALS:

Mayor Camp:

1. Attended the League of Municipalities Convention.

Mr. Bennis:

1. Attended the League of Municipalities Convention.

Ms. Rogers:

- 1 Attended the League of Municipalities Convention.
- 2 Worked on the dog license mailers for 2014.

Mr. Collins:

- 1 No report.

PRIVILEGES OF THE FLOOR:

Open: Motion: Ms. Rogers and seconded: Mr. Bennis

Public Comment: No public comment was made.

Close: Motion: Mr. Bennis and seconded: Ms. Rogers

MOTION TO ADJOURN:

Motion: Mr. Bennis and seconded: Ms. Rogers at 9:00pm.

RCV: All Ayes

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Kelly Camp, Mayor