

Corbin City
Council Regular Meeting
February 13, 2017

*Pursuant to the Open Public Meetings Act N.J.S.A. 10:4-6 of the State of New Jersey,
adequate notice of this meeting was provided by publication in
The Press and is posted on the bulletin board at City Hall*

Mrs. Foster opened the floor at 6:00pm for Executive Session meeting.

Present for executive session only:

Robert Merenich, Planning Board Solicitor and John Peterson, Planning Board Chairperson

A motion was made by Mrs. Turner and seconded by Mr. Collins to go into Executive session at 6:03pm.
RCV: all ayes.

A motion was made by Mrs. Turner and seconded by Mr. Collins to come out of Executive session at 6:45pm.
RCV: all ayes.

The Clerk called the roll-

Members present: Mayor McGowan, Mrs. Foster, Mrs. Turner, Mr. Collins and Mr. Russell, Esq.

Employees present: Beverly Totten, Al Stanley and Bernadette Leonardi

Mrs. Foster re-opened the floor at 7:00pm.

PRIVILEGES OF THE FLOOR:

Open-Motion: Mr. Collins Seconded: Mrs. Foster

Public comment:

1. Tom Bennis of 413 Aetna Drive had questions regarding the playground equipment.
2. Ed Whately of 107 Aetna Drive had comments regarding the playground equipment.
3. Ray Leps of 509 Beach Drive asked about the equipment and offered to help.

Close-Motion: Mr. Collins Seconded: Mrs. Foster

APPROVAL OF MINUTES:

MINUTES:

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Reorganization meeting of January 9, 2017. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council meeting of January 9, 2017. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Budget meeting of January 23, 2017. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mrs. Foster to approve the minutes of the Council Workshop meeting of January 30, 2017.

RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Collins-abstained

EXECUTIVE SESSION MINUTES:

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of March 14, 2016. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of January 12, 2015. RCV: all in favor

A motion was made by Mrs., Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of February 2, 2015. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of November 12, 2014. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of December 8, 2014. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to approve the minutes of the Council Executive meeting of December 29, 2014. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Clerk's report for January 2017 in the amount of \$3,383.16-Treasurer \$27.10-Escrow \$411.00-Dog
RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Tax Collector's Annual report for 2016 in the amount of \$904,390.82. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Tax Collector's report for January 2017 in the amount of \$56,843.21. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Chief financial officer's report in the amount of \$786,283.77 for January 2017. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Budget report as of February 8, 2017, RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Zoning Officer's report for the month of January 2017 as submitted. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Tax Assessor's report for the month of January 2017 as submitted. RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Emergency Management Coordinator's report for the month of January, 2017 as submitted.
RCV: all in favor

A motion was made by Mrs. Turner and seconded by Mr. Collins to accept the Payroll report for the month of February 2017 in the amount of \$9,452.97. RCV: all in favor

The reports above are on file in the Clerk's Office for review.

A motion was made by Mrs. Turner and seconded by Mr. Collins to approval of bills for the month of February 2017 in the amount of \$63,110.13. RCV: all in favor

RESOLUTIONS:

- #41-2017 A resolution to withdraw from the COAH Consortium.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV- All ayes.
- #42-2017 Appointment of Engineering Design Associates, as the Planning/Zoning Board Engineer
for 2017. Motioned by: Mrs. Turner Seconded by: Mr. Collins
RCV- All ayes.
- #43-2017 Appointment of Gemmel, Todd & Merenich as the Planning/Zoning Board Attorney for
2017. Motioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #44-2017 Appointment of Heyer & Gruel as the Planning/Zoning Board Planners for 2017.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #45-2017 A resolution accepting the amendments of the storage service agreement between
DocuSafe Records Management LLC and Corbin City.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #46-2017 A resolution commemorating the 30th anniversary of the Atlantic County Municipal
Joint Insurance Fund.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #47-2017 A resolution designating Mayor McGowan as the JIF Claims Coordinator.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #48-2017 A resolution for shared services with Upper Township for Zoning Officers services.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.
- #49-2017 A resolution to refund Mr. Jay Penney \$75.00 for a permit fee that was unnecessary.
Motedioned by: Mrs. Turner Seconded by: Mr. Collins
RCV: All ayes.

ORDINANCES:

- #1-2017 (2nd Reading) 2017 “CAP” Ordinance to exceed the municipal budget appropriation limits and to establish Cap Bank (N.J.S.A 40A: 4-45.14).
Open Floor: Motion: Mrs. Turner Second: Mr. Collins
Public comment: None
Close Floor: Motion: Mrs. Turner Second: Mr. Collins
A motion was made by Mrs. Turner and seconded by Mr. Collins to adopt ordinance #1-2017. RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Collins-yes
- #2-2017 (2nd Reading) an ordinance creating salaries and remunerations for certain municipal officials and employees of the City of Corbin City for 2017.
Open Floor: Motion: Mrs. Turner Second: Mr. Collins
Public comment: None
Close Floor: Motion: Mrs. Turner Second: Mr. Collins
A motion was made by Mrs. Turner and seconded by Mr. Collins to adopt ordinance #2-2017. RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Collins-yes
- #3-2017 (1st reading) an ordinance modifying membership of the Corbin City Planning Board in accordance with statutory changes.
Motion by: Mrs. Turner Seconded by: Mr. Collins
RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Collins-yes
- #4-2017 (1st reading) an ordinance appointing Albert Stanley as the Qualified Purchasing Agent for Corbin City.
Motion by: Mrs. Turner Seconded by: Mr. Collins
RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Collins-yes

NEW BUSINESS:

- As of March 1st, the new office hours will be 9am to 3pm.
- In rem tax foreclosures: the city is interested in block-223 lot-1 and block-224 lot-1. (Tabled)
- Accessory buildings in each zone. (Tabled)
- Shared Services with Upper Township for Zoning Officer Services. (Resolution #48-2017)
- Email from Denis (Fr. Lovett’s Secretary) with attachment: Mr. Russell stated the city will not respond as we had nothing to do with this. It was his own doing.
- Surran’s Nursery regarding Block 201, Lot 8. (No show)
- Quotes for sump pump for the water conditioning room. (Tabled)
 1. McBride & Company in the amount of \$3,845.00.

2. Michael Kalin Excavating:
Option #1 in the amount of \$1,350.00.
Option #2 in the amount of \$2,100.00.
3. Husky Mechanical in the amount of \$1,250.00.

OLD BUSINESS:

- Electronic sign. (Tabled)
- Playground equipment: Mrs. Turner provided a spread sheet explaining the cost which is over budget in the amount of \$23,763 so there was a discussion regarding removing the swing set in the amount of \$4,234 which then would be under budget. (Tabled)

REPORT OF OFFICIALS:

Mayor McGowan-

1. Met with the Zoning Officer to gain an understanding of Corbin City Zoning enforcement challenges from his perspective.
2. Attended the League Meeting on January 20th and followed up initial conversation with Steve Teasenfitz regarding Estell Manor's interest in a shared services agreement with Corbin City for Municipal Court. Potential dates for a meeting are 2/21, 2/22, 2/23, 2/28, 3/1 and 3/2.
3. Contacted Barbara Spiegel (CFO) Upper Township to introduce myself. Reviewed the shared services agreement for EMS Services between Corbin City and Upper Township. Reviewed the 2012 and 2016 incident reports and noted that there are 29 billable calls per year on average.
4. JIF Safety and Claims coordinator training was rescheduled for March 3, 2017.

Mrs. Foster-

1. January 18th attended the Atlantic County JIF meeting.
2. January 20th attended the Atlantic County League of Municipalities meeting at the Crab Trap.
3. January 23rd attended the Budget meeting.
4. January 30th attended the Workshop meeting.
5. February 6th -9th conversations with Code Enforcement Officer.
6. February-reviewed Forestry Report and will schedule a meeting with a representative.
7. February 8th Conversation with Dave Scheidegg regarding the beach stabilization project. Maps have been digitized and sent to Atlantic County Soil Conservation for issuance of a permit. Research has begun to evaluate core logs and pricing. If available, Dave will attend March 20th workshop.

Mrs. Turner-

1. Drained out the water conditioning room several time this month.
2. Worked on getting quotes for the sump pump for the water conditioning room.

Mr. Collins-

1. January 16th met with GEO Electric regarding problems with the sign.
2. January 17th attended Planning meeting.
3. January 17th drove to Bridgeton to review their electronic sign.
4. January 18th worked with Mr. Weaver to clean and replace bulbs in the marquee.

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5. January 19th Met with Joe Nick (K-9) regarding ceiling tiles and roof tar. Mr. Weaver delivered the tiles at the K-9 building on January 20th.
6. January 20th attended the League meeting at the Crab Trap.
7. January 23rd attended the Budget meeting.
8. February 13th conversation with Kerry Hemperly regarding reducing the price of the K-9 facility.

PRIVILEGES OF THE FLOOR:

Open: Motion: Mrs. Turner and seconded by: Mr. Collins

Public Comment:

1. Ray Leps of 509 Beach Drive suggested the old pilings be pulled out at the railroad coal bridge. He also asked about the property on Aetna Drive regarding the newly built shed.

Close: Motion: Mr. Collins and seconded by: Mrs. Foster

MEETING SCHEDULE:

Budget -February 27, 2017 at 5:00 – 7:00pm

Council - March 13, 2017 at 7:00pm

Workshop – March 20, 2017 at 6:00pm

MOTION TO ADJOURN:

Motion: Mrs. Turner and seconded by Mr. Collins at 9:00pm.

RCV: all in favor

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Michael McGowan, Mayor