

COLLECTOR'S REPORT: Total collected for the month of January 2021 – \$46,614.76.

COLLECTOR'S ANNUAL REPORT: FOR 2021 in the amount of \$967,264.42.

CHIEF FINANCIAL OFFICER'S REPORT: for the month of January 2021 in the amount of \$889,938.77.

BUDGET ACCOUNT STATUS: as of February 4, 2021.

ZONING OFFICER'S REPORT: for the month of January 2021 as submitted.

TAX ASSESSOR'S REPORT: for the month of January 2021 as submitted.

EMERGENCY MANAGEMENT COORDINATOR: No report for the month of January 2021.

ANIMAL CONTROL REPORT: as submitted for the month of January 2021.

The Tax Assessors report was questioned regarding (block 105 lot 7) the municipal lien of \$40,000. Mr. Lieder has asked the city to foreclose on this property so he could purchase it. After a discussion; Mr. Russell suggested doing more research but the approximate cost of an "In Rem Tax Foreclosure" would be about \$2,500. Mr. Russell will have a conversation with the Tax Collector.

A motion was made by Mr. Surran and seconded by Mr. Collins to accept the employee's reports as submitted. RCV: all in favor.

PAYROLL REPORT: for the month of February 2021 - \$8,382.36.

Motion: Mr. Surran Seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran -yes Mr. Collins-yes

The reports above are on file in the Clerk's Office for review.

APPROVAL OF BILLS: for the month of February 2021 - \$50,738.03.

Motion: Mr. Surran Seconded: Mr. Collins
RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes

RESOLUTIONS:

Note: Contracts were previously discussed and approved by Planning/Zoning Board.

- #46-2021 Appointment of Engineering Design Associates, as the Planning/Zoning Board Engineer for 2021. Motioned: Mr. Collins Seconded: Mr. Surran RCV: all in favor

- #47-2021 Appointment of Gemmel, Todd & Merenich as the Planning/Zoning Board Attorney for 2021. Motioned: Mr. Collins Seconded: Mr. Surran RCV: all in favor

ORDINANCES:

- #1-2021 (2nd Reading) 2021 “CAP” Ordinance to exceed the municipal budget appropriation limits and to establish Cap Bank (N.J.S.A 40A: 4-45.14).
Open Floor: Motion: Mr. Surran Second: Mr. Collins
Public comment: Hearing none.
Close Floor: Motion: Mr. Collins Second: Mrs. Kirn
A motion was made by Mr. Collins seconded: Mr. Surran to adopt ordinance
#1-2021. RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins -yes
- #2-2021 (2nd Reading) An Ordinance creating salaries and remunerations for certain municipal officials and employees of the City of Corbin City for 2021.
Open Floor: Motion: Mr. Collins Second: Mr. Surran
Public comment: Hearing none.
Close Floor: Motion: Mr. Collins Second: Mr. Surran
A motion was made by Mr. Collins seconded: Mr. Surran to adopt ordinance
#2-2021. RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes
- #3-2021 (1st Reading Title only) Ordinance amending the Storm Water Control Ordinance to conform with the new amendments.
A Motion was made by Mr. Surran and seconded by Mr. Collins to adopt Ordinance
#3-2021. RCV: Mrs. Kirn-yes Mr. Surran-yes Mr. Collins-yes

NEW BUSINESS:

- Shared Services proposal for the collection and disposal of Municipal Solid Waste and Recycling collection. Recycling in the amount of \$15,897 and Solid Waste in the amount of \$21,270 for a one-year term. All prices quoted within the proposal assuming (5) year contract ACUA and Corbin City with an annual cost increase of 2% at the start of the next contract year. The present contract expires February 14, 2021. (Resolution #53-2021)
- Banking set up of Historic Society: it was decided to go with the purchase order system. The normal signatures as signers will be on the account as Mayor, Clerk and CFO.
- River Council Report: Mrs. Foster gave the December 2020 report and spoke about the following: Railroad bridge and the spikes sticking up, Railroad was sold and is no longer Conrail but cannot confirm that, Open Space/Garden State Trust Fund will not be restored in lieu of taxes and she gave their new website address as (gehwa.mapsarcgis.com).
- Tidelands Management Permit: The Mayor explained this was a non-annual fee permit for the boat ramp dating back to 2003. A new license was issued in 2011 and has not been renewed since. Now there is a notice to renew, which is due to expire in June 30th, 2021. Since then, we have not received any notification to renew or any billing for the boat ramp permit. The Mayor stated there could be back fees for non-payment with a processing fee for the last 9 years. The Mayor forwarded the information to Mr. Russell for review and will advise.

Corbin City
Council Regular Meeting Minutes
February 8, 2021

- Quote for the purchase of a new Dell computer for the CFO in the amount of \$1,072.20.
(Resolution #54-2021)
- Comcast static IP address will be included in the Comcast bill at about \$120.00 a year, that will enable employees to connect to the server. Council agreed.
- Mayor's report: he spoke about working on the budget and the hardships for this year with other Grant money that may not come through but moving forward in a positive way. He explained the ECode360 billing and posting of City Ordinances on the new website as mandated by the Best Practice Checklist. He corrected the employee handbook by adjusting the section under Retire Health Insurance and stated there will be no payments of health insurance after retirement.
- Council President report: Mrs. Kirn spoke about JIF and the requirements to submit a copy of driver's license and insurance information for all employees (City Clerk, Zoning Officer, Tax Collector Tax Assessor and the Custodian) who use their own vehicles to do city business. MEL Safety Bulletin regarding the sanitizing check list, Elected Officials JIF Training email sent in November which needs to be done by May 8th, opening the Railroad Park which means making the repairs to the parking lot (grading) and installation of mulch must be added to this year's budget. She would like to consider purchasing a power washer and a fogger to sanitize the Railroad Park, Beach and City Hall. She continued by stating that Bill Weaver is allowed to use heavy equipment as per JIF with proper MEL Training and we will need to purchase some equipment for him to do it safely (boots and googles). Lastly; the Beach Stabilization Project: Mrs. Foster commented the River Council can help with funds for that project but they need a project plan for review and approval.

OLD BUSINESS:

- Ted Meskers placement of (4) POD(s)/Storage Containers at 121 Aetna Drive. Permit #1-2021 fees of \$25.00 each paid and filed on December 11, 2020. Attached letter from Wayne as requested. Council agrees with Wayne that he should approve the first 60 days and any extensions should be approved by governing body. (Resolution #55-2021)
- Employee Handbook/Personnel Policies & Procedures Manual to be adopted. One last change to the handbook under Retiree Health Insurance – the city will not provide health coverage after retirement.
(Resolution #56-2021)

PRIVILEGES OF THE FLOOR: for agenda items and other issues.

Open: Motion: Mr. Collins seconded: Mr. Surran

Public Comment: Paul Totten of 425 Aetna Drive gave a small presentation on getting the community together by hosting a Corbin City Jamboree.

Close: Motion: Mr. Collins seconded: Mr. Surran

MEETING SCHEDULE:

Budget: Tuesdays: March 30 from 5:00 – 7:00pm

Council: March 8, 2021 at 7:00pm

Corbin City
Council Regular Meeting Minutes
February 8, 2021

MOTION TO ADJOURN:

Motion: Mr. Collins seconded Mr. Surran at 9:34pm.
RCV: All in favor.

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Robert Schulte, Mayor