

*Pursuant to the Open Public Meetings Act N.J.S.A. 10:4-6 of the State of New Jersey,
adequate notice of this meeting was provided by publication in
The Press and is posted on the bulletin board at City Hall*

Mr. Bennis called the meeting to order at 7:00pm.

The Clerk called the roll-

Members present: Mayor Camp, Mr. Bennis, Ms. Rogers, Mrs. Turner and Mr. Russell, Esq.

Members absent: None

Employees present: Beverly Totten and James Nicola

Employees absent: Bernadette Leonardi

Presentation: Sgt. Babinchok the new Buena Station Commander attended the meeting to introduce himself. He hopes to attend more meetings and be more visible for Corbin City. He gave an incident report with the following information: there were various motor vehicle stop, a couple robberies (Manic Botanic Florist and the Verizon Tower), one accident and no DUI's. There will be a State Police sub-station located in Estell Manor. The State Police have 5 towns to cover and they have 4-5 cars per shift. He will find out what it will take for Corbin City to be in the Woodbine barracks.

A motion was made by Mrs. Turner and seconded by Ms. Rogers to approve the minutes of the Council meeting of February 10, 2014. RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

A motion was made by Ms. Rogers and seconded by Mrs. Turner to approve the minutes of the Special Council meeting of February 10, 2014. RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

A motion was made by Ms. Rogers and seconded by Mrs. Turner to accept the following Clerk's report for February 2014, \$3,054.77-Treasurers 0.00-Escrow \$42.00-Dog.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

A motion was made by Mrs. Turner and seconded by Ms. Rogers to accept the following Tax Collector's report for February 2014 in the amount of \$121,778.89.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

Chief Financial Officer's Reports for the following-

Balance as of December 2013: \$ 575,448.87

Motion: Mrs. Turner Seconded: Ms. Rogers

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

Balance as of January 2014: \$562,440.01

Motion: Ms. Rogers Seconded: Mrs. Turner

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

*February's report was tabled until the April meeting.

A motion was made by Ms. Rogers and seconded by Mrs. Turner to accept the following Zoning Officer's monthly report: for February 2014 as submitted.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

A motion was made by Ms. Rogers and seconded by Mrs. Turner to accept the Tax Assessor's report for February 2014 as submitted. There is concern with the tax maps not be updated for a couple of months. The Mayor will call the Tax Assessor and discuss this issue with her.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

Animal Control report: for February 2014- no activity.

Motion: Ms. Rogers Seconded: Mrs. Turner

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

The reports listed above are on file in the Clerks office for review.

Approval of the bill list: A motion was made by Ms. Rogers and seconded by Mrs. Turner for the approval of the bills in the amount of \$82,503.01 for the month of March 2014.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

Ordinances:

#3-2014

(2nd reading) on ordinance changing the Peddlers, Hawkers and Vendors ordinance.

Open Floor: Motion: Ms. Rogers Second: Mrs. Turner

Public comment: Mr. Gary Pagliughi of 200 Carl Rd. commented he would rather have “no soliciting” in the city than an ordinance with regulations.

Close Floor: Motion: Ms. Rogers Second: Mrs. Turner

A motion was made by Mrs. Turner and seconded by Ms. Rogers to adopt ordinance #3-2014.

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

Resolutions:

#42-2014

A resolution establishing an on line banking relationship between Sun National Bank and the City of Corbin City in order to be able to get e-statements of all current accounts. James Nicola, CFO will be appoint the administrator and then the administrator could then add or delete authorized users.

Motion: Mrs. Turner Seconded: Ms. Rogers

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

#43-2014

(Title only) Introduction and approval of the Municipal Budget for 2014.

Motion: Mrs. Turner Seconded: Ms. Rogers

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

#44-2014

Approving the Customer Agreement for Business Internet Banking Products from 1st Bank Sea Isle City.

Motion: Mrs. Turner Seconded: Ms. Rogers

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

#45-2014

Approving the estimate from GEO Electric Services in the amount of \$321.00 to add a receptacle for heat tape in the crawl space.

Motion: Mrs. Turner Seconded: Ms. Rogers

RCV- Mr. Bennis: yes Ms. Rogers: yes Mrs. Turner: yes

NEW BUSINESS:

- **JIF 2013 Safety Incentive Program Award:** Mrs. Turner asked to have the addresses corrected. We will take suggestions on how to use these funds.
- **DocuSafe contract:** review/comments from the City Solicitor: Mr. Russell Esq. reviewed the agreement and approved it for signatures. Mr. Bennis stated it is \$25.00 per month, the cost of retrieval is \$2.00 per box and \$17.50 to deliver any box. The box should be held here until there is a need for another box. The Tax collector is concerned that the minute books will no longer available to do research. Also, the collector’s hard bound tax books will not fit in the boxes issued to use for storage. The Mayor/Council will volunteer to help with sorting through all the boxes and labeling them before we can go on to Phase 2, which is doing the bar coding and making the master list. The Mayor will make a schedule so everyone can sign up to help.
- **Route 50 Bridge update:** The letter of February 27, 2014 from the Dept. of Transportation was distributed to Mayor and Council regarding the potential updates. Dave Scheidegg the city engineer has asked for a construction plan update. Mr. Bennis stated they will be making 2 lanes of traffic and an updated plan (60% complete not a final plan) will be available at the end of the month. The completion date of August 2016 will not be affected by these changes. This will be a cheaper, better bridge. The DOT has assured Mr. Bennis that all EMS services and Fire emergency vehicles will be able to get through. They will be expanding the bridge by 2.5 feet with 2 lanes of traffic. They will be keeping 2 lanes of traffic open on one half of the bridge, work on that half then switch over and do the other half. There will be no traffic light installed at this point due to Main St. and Rt. 49 it will be a nightmare.

OLD BUSINESS:

- **Beach Park Maintenance:** Mr. Rogers took pictures of the pier at the beach. She stated there are some high risk and dangerous issues with the rail having too many spaces. She suggested we install spindles and caps so the kids can't climb up and jump off. She also mentioned removing the ladder that is there. Ms. Rogers will get estimates and designs to complete the project for which we can use the JIF 2013 safety award money. The posted sign is missing which states hours with the rules and limits for the beach.
- **Mileage reports covering mileage from home to city hall:** Mrs. Turner checked with other municipalities and they follow the IRS guidelines which states all travel will start at city hall to the required destination. There will be no reimbursement from home to required destination. Mrs. Turner suggested that Mr. Russell Esq. draft a policy for the Elected Officials regarding this issue.
- **Deputy Clerk position:** It was determined that we do need a deputy clerk and this position will be on an as needed basis at \$15.00 per hour with 6-8 weeks; of (1) day a week training. Jim Nicola, CFO spoke up to let the Mayor and Council members know it is not in this year's budget. Mr. Russell Esq. advised council we don't need to place an ad in the local paper. Ms. Rogers knows someone who may be interested in the position. Carol Foster (who was in the audience) stated she too would be interested in the position. The Mayor will talk to both interested candidates and will make a decision at a later date.
- **Septic issues:** Mr. Bennis has spoken to the City Engineer, Dave Scheidegg.
- **Rabies clinic for 2015:** The Shore Vet manager is out on sick leave. Ms. Rogers will investigate having a joint clinic with Upper Township more information to follow.

Reports of the Officials:

- Mayor: Attended the League meeting and is still working on the purchase of the lab tops.
- Mr. Bennis: Attended the JIF breakfast, met with Dave Scheidegg, City Engineer regarding the septic issues.
- Ms. Rogers: Attended the JIF breakfast, League meeting at the Crab Trap, spoke to someone regarding the deputy clerk position and she will not be attending to the Pinelands Council meeting due to short notice.
- Mrs. Turner: Attended the JIF monthly meeting, League meeting at the Crab Trap, met with Wayne Caregnato, Zoning/ Code Enforcement Officer for his job description and has been in city hall working on the block & lot files.

*Ms. Rogers suggested we have (2) Privileges of the Floor; one at the beginning and the other at the end of the meetings. This will keep residents from having to wait until the end of the meeting if they have a simple question. Mayor and Council agreed.

Privileges of the floor - **Open:** Motion by: Ms. Rogers and seconded by: Mrs. Turner

Public Comment:

Carol Foster of 208 Head of River Road:

1. She suggested using self-closing gates for the beach and walkways.
2. Spoke about the letter about the bridge and stated that Corbin city suggested a temporary bridge and now have changed their minds.
3. She also suggested keeping the minute books here at city hall for a reference source. It would be impossible to determine which book you would need to request.
4. She is interested in the position of deputy clerk.

Gary Pagliughi of 200 Carl Road:

1. Asked if the job description for the deputy clerk position been developed? Mr. Russell replied yes, it's in the personnel policy manual. His concern is creating another administrative title of deputy clerk means to him if the deputy cannot perform the duties of the clerk then maybe that's not the right title. He wants a person that will take messages, answer the phone and meet the public; a secretary position; not a deputy clerk. There is NO state certification required for a deputy clerk only the clerk.

Close: Motion by: Ms. Rogers seconded by: Mrs. Turner

Corbin City
Council Regular Meeting
March 10, 2014

Meeting schedule-

Workshop meeting March 31, 2014 at 6:00pm.
Council meeting – April 14, 2014.

Motion to adjourn-Motion by: Ms. Rogers and seconded by Mrs. Turner at 9:05pm.
RCV: All Ayes

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Kelly Camp, Mayor