

**Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act pursuant to Public Law 1975, Chapter 231, Said notice has been advertised in the Atlantic City Press, is posted on the bulletin board, the website and electronic sign showing the time and place for the meeting. The Common Council of the City of Corbin City reserves the right to consider, discuss and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda.**

Mrs. Kirn called the meeting to order at 7:00pm.

**FLAG SALUTE:** please stand

**Members present:** Mayor Schulte, Mrs. Kirn, Mr. Surran, Mr. Collins and Mr. Russell

**Employees present:** Beverly Totten, Bernadette Leonardi and Albert Stanley

**Employees absent:** none

**Zoom attendance:** Bill Weaver, Niki Nichols, Matte Kane, D. Collins and Angie Martinez.

**PRIVILEGES OF THE FLOOR:** for agenda items or other comments.

**Open:** Motion: Mr. Surran and seconded: Mr. Collins

Public Comment: Hearing none.

**Close:** Motion: Mr. Surran and seconded: Mr. Collins

**MINUTES:**

Minutes of the Budget meeting of February 2, 2021; were held to review comments made by the City Auditor.

Minutes of the Council meeting of February 8, 2021.

Motion: Mr. Surran            Seconded: Mr. Collins            RCV: all in favor.

Minutes of the Executive Council meeting of May 9, 2016.

Motion: Mr. Collins            Seconded: Mr. Surran

RCV: Mrs. Kirn: yes            Mr. Surran: yes            Mr. Collins: yes

Minutes of the Executive Council meeting of June 13, 2016.

Motion: Mr. Surran            Seconded: Mr. Collins

RCV: Mrs. Kirn: yes            Mr. Surran: yes            Mr. Collins: yes

**Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by City Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.**

**CLERK'S REPORT:** Total collected for the month of February 2021.

\$11,405.73-Treasurer    \$0.00-Escrow            \$83.00-Dog

**COLLECTOR'S REPORT:** Total collected for the month of February 2021 \$162,241.65.

**CHIEF FINANCIAL OFFICER’S REPORT:** for the month of February 2021 in the amount of \$929,562.09.

**BUDGET ACCOUNT STATUS:** as of March 2, 2021.

**ZONING OFFICER’S REPORT:** as submitted for the month of February 2021.

**TAX ASSESSOR’S REPORT:** as submitted for the month of February 2021.

**EMERGENCY MANAGEMENT COORDINATOR:** No report for the month of February 2021.

**ANIMAL CONTROL REPORT:** as submitted report for the month of February 2021.

**JIF SAFETY REPORTS:** for Office/Admin, Playground (closed at this time) Boat Ramp/Beach Area as submitted for the month of February.

A motion was made by Mr. Surran and seconded by Mr. Collins to accept the employee’s reports as submitted. RCV: all in favor.

**PAYROLL REPORT:** for the month of March 2021 in the amount of \$9,827.10.

Motion: Mr. Surran                      Seconded: Mr. Collins  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes

**The reports above are on file in the Clerk’s Office for review.**

**APPROVAL OF BILLS:** for the month of March 2021 - \$68,184.02.

Motion: Mr. Surran                      Seconded: Mr. Collins  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes

**ORDINANCES:**

#3-2021                      (2<sup>nd</sup> Reading) Ordinance amending the Storm Water Control Ordinance to conform with the new amendments as written by Mr. Russell.  
Open Floor: Motion: Mr. Surran                      Second: Mr. Collins  
Public comment: Hearing none.  
Close Floor: Motion: Mr. Surran                      Second: Mr. Collins  
A motion was made by Mr. Surran and seconded: Mr. Collins to adopt ordinance #3-2021.  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes

**RESOLUTIONS:**

#57-2021                      A resolution to approve the South Jersey Gas Company street opening at Maple Ave. Permit #1-2021 a fee of \$450 was paid on March 4<sup>th</sup> but an additional \$450 is due for the construction inspection fees.  
Motion: Mr. Surran                      Seconded: Mr. Collins  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes

Corbin City  
Council Regular Meeting Minutes  
March 8, 2021

- #58-2021      A resolution approving the quote from Barber Consulting Services for a 16-port gigabit switch in the amount of \$149.99.  
Motion: Mr. Surran                      Seconded: Mr. Collins  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes
- #59-2021      A resolution approving the purchase of a Fogger, Power Washer and solution from Home Depot not to exceed \$600.00.  
Motion: Mr. Surran                      Seconded: Mr. Collins  
RCV: Mrs. Kirn-yes                      Mr. Surran-yes                      Mr. Collins-yes

**NEW BUSINESS:**

- **Mayor's report:** Currently working on the budget and the Garden State Trust Fund might not be as expected but a lesser amount rather than the full amount. This is the first year we will not be getting any money from the School Board. Lastly, the School Board is looking at 1.5 cent increase this year. The Mayor stated we will try to be as fiscally responsibly and operate as best we can and continue to look out for the best interest of our residents.
  1. Mr. Bennis asked the difference in the State Aid last year to this year? They Mayor replied \$42,000; and it is \$25,000 less than last year which didn't come due to COVID-19 and since we are still under COVID we can't anticipate the funds.
  2. Carol Foster stated the Garden State Trust Fund is in the budget but it is not anticipated to stay. It was suggested to call the legislators explaining it makes a tremendous impact in the local budgets.
- **Council President reports:** Mrs. Kirn made a JIF inspection binder to store all inspections done monthly.  
She assigned MEL classes to all employees. She stated the new website is ready to go.
- **Quote from Barber Consulting Services** for a 16-port gigabit switch in the amount of \$149.99.  
(Resolution #58-2021)
- **Employee Evaluations:** The Mayor will conduct employee evaluations sometime in November and will be done yearly. The evaluations will be based on the job descriptions and performance. He will discuss the evaluation with the employee, they sign off and it will be filed in their personnel file. The employees signature confirms the evaluation was completed; not that they agree with what is in the evaluation. The Counseling Report; if needed is for any counseling, coaching, verbal warnings or terminations that will be documented. Mr. Collins asked if the legal staff at JIF has reviewed it? Mr. Collins asked if Mr. Russell was comfortable with it? Mr. Russell said it's fine as long as we follow standard procedures in every phase and no partiality is shown; we should be fine.
- **City owned property** block 206, lot 2; trees falling down: this is located by Ploe's Auto and Route 50, the property is 50' wide x 123' deep with dead trees that need to be cut down. Atlantic City Electric needs to be called as they will remove what is in the powerlines. Will need to get quotes for the rest of the project.
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- **Leider Landscaping** quote for the coir logs installation at the beach in the amount of \$3,425. (Holding until a confirmation from Amy Greene, Assoc. and Princeton Hydro to hopefully utilize grant money).
- **Newsletter:** Mrs. Kim created a new newsletter “The Corbin Courier” for resident distribution regarding the new website.
- **Street Opening:** South Jersey Gas has requested a street opening at Maple Ave. & Rt.50. (Resolution #57-2021)

**OLD BUSINESS:**

1. **Discussion of In Rem Foreclosure** on block 105 lot 7; the property tax lien on Aetna Drive and all other municipal liens. If the City can assign the municipal lien to the interested party to purchase, he could foreclose on it right away and then would go back on the tax rolls for revenue. The \$40,000 lien would be waived and the interested party would pay \$5,000. The current owner will be notified and have the option to pay off the lien. (Tabled until April 12<sup>th</sup> workshop)
2. **Purchases** of Fogger and Power washer. (Resolution #59-2021)

**FYI:** Submission of 2021 Financial Disclosure Statement are due April 30, 2021. Pin numbers and more information will follow.

**PRIVILEGES OF THE FLOOR: for agenda items and other issues.**

**Open:** Motion: Mr. Surran                      seconded: Mr. Collins

**Public Comment:**

1. Carol Foster of 208 Head of River Road stated the need for volunteers for the Easter Egg Hunt and commented on the Corbin City Facebook page.
2. Niki Nichols of 437 Harding Lane commented on the Corbin City Facebook page.
3. Angie Martinez likes having the Corbin City Facebook page.
4. Niki Nichols of 437 Harding Lane has concerns regarding the 911 services not knowing where Corbin City is located.

**Close:** Motion: Mr. Surran      Seconded: Mr. Collins

**MEETING SCHEDULE:**

**Budget: Tuesdays:** March 30<sup>th</sup> from 5:00 – 7:00pm

**Workshop:** April 12<sup>th</sup> at 6pm

**Council:** Immediately following.

Corbin City  
Council Regular Meeting Minutes  
March 8, 2021

**MOTION TO ADJOURN:**

Motion: Mr. Surran and seconded by: Mr. Collins at 8:24pm.  
RCV: All in favor.

Respectfully submitted,

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Joanne Siedlecki, RMC, CMR  
City Clerk

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Robert Schulte, Mayor