

Corbin City  
Council Regular Meeting  
June 11, 2018

*Pursuant to the Open Public Meetings Act N.J.S.A. 10:4-6 of the State of New Jersey,  
adequate notice of this meeting was provided by publication in  
The Press and is posted on the bulletin board at City Hall.  
The Common Council of the City of Corbin City reserves the right to consider, discuss  
and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda*

Mrs. Foster called the meeting to order at 7:00pm. All stood for the Flag Salute.

The Clerk called the roll-

**Members present:** Mayor McGowan, Mrs. Foster, Mr. Kane and Mr. Russell, Esq.

**Members absent:** Mrs. Turner

**Employees present:** Al Stanley, Beverly Totten and Bernadette Leonardi

**Employees absent:** none

**Privileges of the floor: for agenda items only.**

Open-Motion: Mr. Kane                      Seconded: Mrs. Foster

**Public comment:** Judi Rogers of 120 Main St. informed council the boat trailer lot is not being mowed.

Close-Motion: Mr. Kane                      Seconded: Mrs. Foster

**MINUTES:**

A motion was made by Mr. Kane and seconded by Mrs. Foster to approve the minutes of the Council meeting of May 14, 2018. RCV- all ayes.

**Consent agenda- Employee reports:**

1. Clerk's report for May: Treasurer- \$16,437.14    Escrow-\$0.00    Dog-\$135.00.
2. Tax Collector's report for May in the amount of \$129,399.26.
3. Chief Financial Officer's Report for May in the amount of \$710,251.63.
4. Detailed Budget Account Status Report as of June 1, 2018.
5. Zoning Officers report for the month of May.
6. Tax Assessors report for the month of May.
7. Emergency Management Coordinator for the month of May.
8. Animal Control for the month of May.

A motion was made by Mr. Kane and seconded by Mrs. Foster to approve the employee reports as listed above as submitted. RCV: all in favor.

**PAYROLL REPORT:**

A motion was made by Mr. Kane and seconded by Mrs. Foster to accept the payroll report in the amount of \$18,349.49 for the month of June.

RCV: Mrs. Foster: yes                      Mrs. Turner: absent                      Mr. Kane: yes

The reports listed above are on file in the Clerk's office for review.

**APPROVAL OF THE BILL LIST:**

A motion was made by Mr. Kane and seconded by Mrs. Foster for the approval of the bills in the amount of \$47,414.15 for the month of June. RCV: Mrs. Foster: yes    Mrs. Turner: absent    Mr. Kane: yes

**RESOLUTIONS:**

#63-2018 Approval to re-appoint Judge Birch Meier to the Corbin City Court whose term had expired on May 6, 2018.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

#64-2018 A resolution amending the 2018 Municipal Budget by the insertion of a special item of revenue and appropriation from the Municipal Court in the amount of \$366.16 for Alcohol Education, Rehabilitation and Enforcement Fund.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

#65-2018 A resolution approving the lease agreement between Corbin City and the Board of Education for rental/use of City Hall for the current 2017-2018 school year in the amount of \$131,072 payable on or before June 30, 2018.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

#66-2018 A resolution to adopt information Technology Practices Policy to be inserted into the Policies & Procedures Manual.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

#67-2018 A resolution adopting the form of the New Jersey Tort Claims Act questionnaire required to be utilized by claimants for the filing of notices of Tort Claim against the City of Corbin City in accordance with the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 and designating Qual-Lynx as the agent for the City of Corbin City to provide the questionnaire to all of the claimants and to receive the completed questionnaire from the claimants.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

**ADDENDUM-**

#68-2018 A resolution to approve the purchase of plants for city hall and beach in the amount of \$400.00.

Motion: Mr. Kane                      Seconded: Mrs. Foster  
RCV: Mrs. Foster-yes              Mrs. Turner: absent              Mr. Kane-yes

- Mercantile license ordinance to consider the idea of pro-rated system? After discussing the issuance of mercantile license, it was decided to make no changes to the ordinance. We will continue to charge the yearly fee of \$40.00 to renew the license, no matter when the business opens. (Note - even as late as the month of April to renew in May of the same year.)

**NEW BUSINESS:**

- Mercantile licenses for 2018-2019: not able to renew at this time.

<u>LICENSE #</u>	<u>BUSINESS NAME</u>	<u>TYPE OF BUSINESS</u>
1-18/19	Tiger Inc.	Tavern
13-18/19	Let's Party Painters	Events, Art School, Office & Rental
14-18/19	Before and Aft, LLC	Marine Upholstery

**OLD BUSINESS:**

- Steps for Wellness: Wawa cards were issued to the following: LaVerne Kirn, Mike McGowan, Carol Foster and Joanne Siedlecki; who all met the goal of 150,000 steps for the month.
- Dave Scheidegg, the City Engineer will inspect the core logs at the beach next week to see if we need to move to phase two and install additional logs. The tax maps will be delivered at the same time.
- Carl Road ditch-when the survey is completed, the bid process will begin.
- Fios-Mr. Russell gave an update on the state laws pertaining to the licensing and there is no longer a municipal license required; it is all under a state-wide license with the bureau of Public Utilities.

**PIVILEGES OF THE FLOOR:**

**Open:** Motion: Mr. Kane and seconded: Mrs. Foster

Public Comment: Judi Rogers of 120 Main St. is concerned about the elderly residents being able to step over the core logs at the beach.

**Close:** Motion: Mrs. Foster and seconded: Mr. Kane

**MEETING SCHEDULE:**

**Council** – July 9 at 7:00pm.

**Workshop** – July 30 at 5:00pm.

**MOTION TO ADJOURN:**

A motion was made by Mr. Kane and seconded by Mrs. Foster to adjourn the meeting at 7:30pm.

RCV: All in favor.

Respectfully submitted,

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Joanne Siedlecki, RMC, CMR  
City Clerk

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Mike McGowan, Mayor