

*Pursuant to the Open Public Meetings Act of the State of New Jersey,  
adequate notice of this meeting was provided by publication in  
The Press and is posted on the bulletin board at City Hall.*

The Common Council of the City of Corbin City reserves the right to consider, discuss  
and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda.

Mrs. Foster called the meeting to order at 5:00pm.

**Members present:** Mayor McGowan, Mrs. Foster, Mrs. Turner and Mr. Kane

**Also, present:** Al Stanley, CFO and Mr. Harvey Coccozza from Ford-Scott Associates,  
Corbin City Auditor

**Resolutions:**

#42-2018 A resolution to approve mercantile license #14-17/18 for Before and Aft,  
LLC located at 513 Maple Ave. Block 404 lot 8. All fees and inspection has  
passed. Motioned by Mrs. Turner and seconded by Mr. Kane.  
RCV: Mrs. Foster-yes Mrs. Turner-yes Mr. Kane-yes

**New Business:** Discussion of 2018 Budget-

- General Government other expenses: Al stated the funds for the road paving project (Kansas, Ocean & Sunset ends at Rt. 50) has been encumbered.
- 2018 salary increases: at this time, it was decided to give all employees/departments a 2% increase across the board with the exception of: Mayor, Council, Emergency Management Coordinator and Flood Administrator.
- A request was made to add a sub-account line item for the deputy clerk to make it easier to track the available funds to date. Harvey stated it would have to be done internally because the budget must remain under the Clerks office.
- Tax Collector requested \$500 for her Spring Conference-no adjustment needed.
- Monthly health insurance costs for 2017 was \$989.88 with a slight increased to \$990.14 for 2018-no adjustment needed.
- Volunteer Fire/First Aid contributions are included into the 5-year EMT contract.
- Emergency Management other expenses: adding \$1,000 for a table for the EMC.
- Carl Road School-K9 unit: it was decided to purchase the ceiling tiles and leave them in the building so they can be replaced as needed. No adjustment needed.

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- Carl Road ditch repair: was discussed and since this will involve engineering we will contact Dave Scheidegg to inspect the drain/ditch and submit a report. May do an ordinance to use capital improvement funds and fund it internally over 5-10 years.
- City Hall Attic structure: issues were mentioned and it was decided to have Dave Scheidegg contact a structural engineer to inspect the situation and submit a report. This too can be a capital improvement issue. The engineering line item was raised to \$5,000.
- Cyber Technology: is a requirement from JIF and we have to hire an IT professional to train everyone who uses a computer. IF we don't enter into this with JIF it will be a \$10,000 premium. The number for 2018 will stay at \$5,200.
- PERS Contribution is \$9,968 and Social Security contribution is \$9,823 for 2018-no adjustment needed.
- EMT Service agreement with Upper Township: will remain the same at \$25,000.
- Recycling grants from 2007 to 2017 total \$7,148. The city is considering purchasing recycling bins with wheels from ACUA for all residents in the amount of \$14,047 for 220 bins. Instead of rising this line item we will have to include funds from the Clean Communities Grant in the amount \$6,700 and the grant funds for this years which should cover the bin costs. These numbers are with us piggy backing on Buena's order to get this rate.
- The Mayor suggested we have a professional planner (Heyer & Gruel) evaluate the business district on Route 50 in hopes to improve the ratables in the city. We did this years ago under the Community Vision Plan and it went nowhere. With the Dollar Store coming to Tuckahoe the possibility of other business may come our way. The Mayor will contact someone he has in mind for the next workshop meeting.
- All line items and other expenses: were adjusted one by one according to past year spending.

Harvey gave a preliminary number with the tax rate of 3.16 cents using \$100,000 in surplus. In 2017 the increase was 3.06 cents so the rate is up by a penny from last year. The delinquent taxes took a hit because we anticipated \$67,200 and we only collected \$64,000 primarily because we took liens on these properties. A penny increase in Corbin City equates to \$5,100. The city's ratables increased by \$100,000 possible new construction. The target rate of a penny using \$112,500 in surplus. Harvey stated we cannot control the county numbers.

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- 2018 Optional Safety Budget program: Corbin City will not participate in the program this year.

We have completed more than half the budget at this time and will continue where we left off at the February 26<sup>th</sup> meeting.

A motion to adjourn was made by Mr. Kane and seconded by Mrs. Turner at 7:15pm.

Respectfully submitted,

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Joanne Siedlecki, RMC, CMR  
City Clerk

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Mike McGowan, Mayor