

*Pursuant to the Open Public Meetings Act of the State of New Jersey,
adequate notice of this meeting was provided by publication in
The Press and is posted on the bulletin board at City Hall.*

The Common Council of the City of Corbin City reserves the right to consider, discuss
and/or take formal action upon Resolutions or Ordinances not appearing on the printed agenda.

Mrs. Foster called the meeting to order at 4:40pm.

Members present: Mayor McGowan, Mrs. Foster, Mrs. Turner and Mr. Collins

Also, present: Al Stanley, CFO and Mr. Harvey Coccozza from Ford-Scott Associates,
Corbin City Auditor

New Business: Discussion of 2017 Budget-

- 2017 Employee salary increases: it was decided to start at a 2% increase. Mayor and Council declined an increase this year. There was no increase for City Registrar. The Custodian will be increased to \$16.00 per hour.
- Deputy Clerk: a line will be added to the CFO's budget status report to show her actual salary. \$6,600 will be added to the budget to cover the office with some flexibility for 2017.
- Increased fees: the membership dues to the NJLM have increased by 2%.
- New Jersey Community Forestry Committee: add a new line item and open with \$1,000.
- Codebook (new): after finding out it is a huge process, it was decided we should ask the zoning office what the problem areas are. In June of 2016 there was a list of areas submitted to the Planning Board which to date they have not acted on. A committee was formed and they have a meeting date to review the suggestions.
- Tax Foreclosures report from Beverly: tabled until workshop meeting January 30th.
- Carl Road ditch: since it's not a reoccurring repair, a fund balance of \$6,500 will be set up and available to fill in the ditch.
- Paint games and events for the railroad park were discussed. A line will be added to the budget for recreation could be \$200.00 for movie night. The paint and games could be \$600.00. What needs to be discussed is the need for a port-a-potty all year round which will come out of buildings and grounds. Mrs. Turner doesn't recommend a backboard for basketball because that would bring in the wrong age group to the park. A total of \$850.00 will be added to the recreation line item.

Corbin City
Budget Meeting Minutes
January 23, 2017

- Funds for information display sign for bridge tenders house: added \$600.00 to buildings and grounds.
- Recorder: a quote from Office Business Solutions was submitted in the amount of \$2,385.00 to replace the present recording system. And an additional quote in the amount of \$619.00 for device to record the executive session meeting only. This was put in to the other expenses in the clerk's line item. (\$14,000)
- Camera for railroad park: will come out of buildings and grounds.
- \$3,500 for road crack repairs the line item is \$4,500.
- Sump pump for the water conditioning room: will come out of building and grounds in the amount of \$2,500.
- AI suggested we have a line item for technology with \$2,000 for our yearly contract with Barber Consulting Services.
- All other line items and other expenses: were adjusted one by one according to past year spending.

Harvey gave a preliminary number with general spending being up by \$900.00. He stated not sure what we are doing with the tax title liens; in 2016 was \$361,186 and 2017 is \$360,249 to date. No deferred charges to raise. The fund balance is \$352,000 and the capital fund that we can take as revenue is \$18,000.

We have only completed half the budget at this time and will continue on sheet 17 at the February 27th meeting.

A motion to adjourn was made by Bill Collins and seconded by Carol Foster at 7:20pm.

Respectfully submitted,

Joanne Siedlecki, RMC, CMR
City Clerk

Mike McGowan, Mayor