

## **Minor Sub-Division Application for Planning Board**

Applicant is required to do the following:

Obtain a certified list of property owners within 200' of subject property from the City Clerk for a fee of \$10.00 (Separate check)

Pay a non-refundable application fee of \$250.00/\$350.00 with Variance. (Separate check)

Pay an Escrow deposit of at least \$1,000.00, (Separate check) subject to change at the discretion of the Planning Board. (Any Changes required to be made to the official Tax Map of the City of Corbin City as a result of a subdivision shall be assessed to the applicant a cost of \$50.00 per lot.)

Submit 14 (fourteen) complete copies of the application with 14 (fourteen) copies of the preliminary plat. There must be 4 copies of a sealed survey. All completed applications with appropriate maps/plats/surveys must be submitted at least 21 days prior to the Planning Board hearing date.

Notify all property owners within 200' of the subject property by certified mail of the hearing at least 10 days prior to the hearing. Applicant must provide proof of mailing by returning the receipts from the certified mail to the City Clerk within 3 days prior to hearing.

Advertise notice of hearing in The Press of Atlantic City at least 10 days prior to hearing date.

All property taxes must be current as of the date of the hearing.

Fee Schedule as attached.